

Exhibit 10-J

Community Development Block Grant (CDBG) Non-competitive Housing Rehab Program

PROJECT IMPLEMENTATION SCHEDULE <property address>

Please complete the following chart as it applies to your project activity

TASK	
<u>PROJECT IDENTIFICATION AND ASSESSMENT</u>	
Documentation of eligibility of unit	Month/year
Income verification completed	Month/year
Voluntary agreement of participation in the program executed with owner	Month/year
Uniform General Information Notice sent	Month/year
Environmental Site Specific Checklist	Month/year
Receive environmental release and notice to reserve funds	Month/year
All Start Up conditions (civil rights, program income plan & all Chapter 1 requirements)	Month/year
Submit Project Request form	Month/year
<u>PROJECT IMPLEMENTATION</u>	
Property Inspection completed	Month/year
Voluntary agreement for construction executed with owner	Month/year
Procurement for Rehab to be completed	Month/year
Debarment of contractor(s)	Month/year
Confirm Davis-Bacon wage rates (when applicable)	Month/year
Begin rehab work	Month/year
Labor Standards reporting (when applicable)	Month/year
Rehab work completed	Month/year
Inspection of final work completed	Month/year

Submit draw down requests for eligible expenses	Month/year
Submit necessary project reports	Month/year
<u>PROJECT CLOSEOUT</u>	
Submit closeout reports / final draw	Month/year
Submit program income report(s)	Month/year